



Required Documents 2018-2019

Welcome to the Burlington School District!

We will need some information about you and your student for registration in our schools or for Act 166. Most of the information will come from the on-line form. Here is a list of the other forms we will need:

- **Birth Certificate** or other documents. Other documents can include: a passport or I9 card, hospital, physicians, or religious certificate showing date of birth, or previously verified school records.
- **Immunization/Health records** from Doctor
- **Proof of Residency**: see below.

For Proof of Residency in Burlington, we will need:

ONE of the following:

- a. Current Burlington property tax bill.
- b. Current mortgage papers/closing statement showing a Burlington address and the name of the parent or legal guardian, or custodian.
- c. Formal lease showing the name, address and telephone number of the landlord, Burlington address, and name of lessee.
- d. A notarized letter from the landlord stating the address of the residence being leased and the name(s) of the lessee(s), along with the landlord's address and telephone number.

AND

TWO of the following:

- a. Valid Public Aid card.
- b. Valid Vermont identification card with Burlington address.
- c. Valid voter registration card or receipt with Burlington address.
- d. Valid Vermont vehicle registration card.
- e. Current utility bill in your name.
- f. Valid Vermont drivers license with Burlington address.
- g. Current Burlington library card with your name and address.
- h. Valid automobile insurance card.
- i. Bank Statement for last or current month (financial information redacted).

Documents can be mailed/dropped-off to: 150 Colchester Ave, Burlington, VT 05401 attn: Early Education
OR scanned and emailed to: alamos@bsdvt.org
OR faxed to: 802-864-8452 attn: Early Education